

**William Paterson University
Research and Scholarship Council
Meeting Minutes (Revised)
Tuesday, January 19, 2016
Raubinger Hall, Room 309 Conference Room**

In attendance: Martin Williams, David Gilley, Annette Baron, Pam Theus, Lucia McMahon, Lisa Warner (by SKYPE)

Meeting called to order: 12:40pm

Approval of previous minutes - Approved unanimously with amendments:

- David moved to approve the minutes with clarifications. Lucia seconded. Unanimously approved.

Setting spring 2016 meeting schedule:

- Lisa will send out a Doodle request to the council members for convenient dates.

Digital Measures:

- A demonstration for faculty is scheduled for Thursday, February 25 at 12:30pm in the Amy Job classroom at the campus library. An announcement will be coordinated with the Provost's office. The R&S Council members should attend. This demonstration is being co-sponsored with the Provost.

Open access:

- Lucia reported that she is working with her Dean and will schedule another discussion about open access for the next HSS College meeting. The thought is that presenting open access at College meetings ensures a captive audience.
- David indicated he has the same plan for the S&H College and that open access is on the agenda for their spring meeting.
- The sense is that the process is taking a while - word is going out but applications are slow to come in. Lucia suggested getting a few success stories out there to increase participation.

R&S week:

- Naming/Branding: The Provost, Martin, Pam, and Jorge met with Stu Goldstein about branding R&S activities under one rubric. There is nothing new to report. Pam will reach out to Stu to follow up on progress.
- College sponsored sessions: Martin wrote a rough draft memo for Council members to share with respective College Deans. Detailed discussion followed. Annette will wordsmith the memo and send to Martin for final review.
- Friday speaker for R&S: We are seeking a speaker for Friday afternoon, April 22nd to promote a theme encouraging research. Martin said he thinks the best profile would be someone from outside WPU who is in a research leadership position at an institution like ours. We are seeking advice and inspiration as well as an

institutional point of view. He thought we would do well with a Director of Sponsored Programs or a Provost from somewhere. He then spoke about connecting with The Council for Undergraduate Research (CUR), whose mission it is to promote undergraduate research among students and faculty. Martin thinks we will be able to get money for this if needed. He thinks their focus is on science. Pam suggested checking in on their Speakers Bureau. Pam will take lead on contacting CUR. Her priority is to find an appropriate person who is fairly local to save on travel expenses.

- Abstract forms: Martin will revise the abstract form for the posters. He will send his revision to Council members for suggestions and input. Jorge, Pam and Martin are the subcommittee for this.

Independent study:

- David said we are waiting for response from the Executive Committee. We will know what the numbers for independent studies look like this semester later in the semester after the data propagates on WP Connect. David will stay on it and report back to the Council at the next meeting.

I&I Group:

- Martin is seeking to wrap this up and is working on a proposal.

Faculty survey:

- David reminded Council of the following items, which need to be addressed this semester, all of which are outcomes from the 2014 faculty research survey that were brought up during meetings last summer between Council representatives and Provost Sandmann.
 - Research and Scholarship Orientation Session for new faculty. Council briefly discussed the potential structure of such a session. It would likely involve OSP and someone from the Office of Institutional Advancement regarding funding opportunities. College-specific breakout sessions and open access publishing were also mentioned. David will put a proposal together for the Council to review.
 - “Flexible” ART. Council briefly discussed the benefits of allowing faculty engaged in research and scholarship to take 6 credits of ART in a single semester rather than spread the same six credits over two semesters. This would require consensus of faculty, consultation of AFT, and presentation of Provost’s Office as a recommendation with a Senate vote. First, the Council will need to draft a proposal for discussion.
 - Improving web-based information about Research and Scholarship. In response to the relatively poor knowledge of scholarship programs among faculty participating in survey, the Provost’s Office (vis Steve Hahn) has begun to improve accessibility by creating a one-page reference summary of university resources. David encouraged the Council to follow up and extend

this effort by considering how the organization of research information might be improved, e.g. by considering where faculty currently get their information online. Martin mentioned that the new RESEARCH AT WP webpage might help with this idea. He is leaving it on the table to be discussed by the Council this spring. Our ultimate goal is to create a proposal.

Meeting adjourned at 2:51pm. David moved to adjourn, Martin seconded. Unanimously approved.

Next meeting to be determined by Doodle consensus.

Respectfully submitted,
Annette Baron, CCOB